



MINISTRY OF ECONOMY

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Ro Lalabalavu House, 370 Victoria Parade, Suva

23rd March 2018

To: The Permanent Secretaries and Heads of Department

Re: **Tender No. CTN 226/2017 – Supply of Petroleum & Lubricant Products for Whole of Government**

The Government Tender Board vide Flying Minute No. 85/2017 approved on 04th December 2017 to award the Supply of Petroleum & Lubricant Products to **Total (Fiji) Limited** for a period of **three (3) years**. The contract is effective from **01st January, 2018** and will expire on **31st December, 2020**. Detailed rates of individual items are attached as **Appendix 1**.

Ministries & Departments should engage the approved supplier on “as and when” required basis by issuing a purchase order. Officers are reminded of Section 35 of the Procurement Regulations 2010 where they are obliged to procure from the approved Government Contractors.

Officers who are involved in the procurement for their respective agencies are required to maintain a detailed record and monitor the performance of the supplier(s) during the contract period. Any complaints regarding the supplier(s) must be officially corresponded to Head of Procurement, Fiji Procurement Office.

Kindly bring the contents of this letter to the attention of all officers involved in procurement and facilitation of payments for the above-mentioned contract.

The contact person and details of the company are as follows:

TOTAL (Fiji) Ltd – Contacts		
Sales Executive - Consumer Central Eastern	Ravneel Swamy Ph: (679) 322 9224 Mob: (679) 999 7743 ravneel.swamy@total.com	Has the responsibility of managing the GOVERNMENT OF FIJI day to day issues in the Central Eastern Division . Provide the necessary support and advice.
Sales Executive - Consumer Western	Aaron Phillip Ph: (679) 666 3718 Mob: (679) 999 7714 Aaron.phillip@total.com	Has the responsibility of managing the GOVERNMENT OF FIJI day to day issues in the Western Division . Provide the necessary support and advice.
Sales Executive - Consumer Northern	Immanuel Prasad Ph: (679) 881 1701 Mob: (679) 999 7734 Immanuel.prasad@total.com	Has the responsibility of managing the GOVERNMENT OF FIJI day to day issues in the Northern Division . Provide the necessary support and advice.
Customer Care	Ph: (679) 3313933 Text Platform: (679) 9998179 Fax: (679) 3313854 rm.fjsuv-customer@total.com	Responsible for order taking (Fuel and Lubricants) and receiving customer issues.

Lubricants Manager	Pritanshu Singh Ph: (679) 322 9227 Mob: (679) 999 7727 pritanshu.singh@total.com	Responsible for providing technical advice on lubricants and lubricant equipment.
Manager – Consumer & Bulk Sales	Sushila Lal Ph: (679) 3229 347 Mob: (679) 9997742 sushila.lal@total.com	Will monitor and drive product and service delivery process between TOTAL (FIJI) and GOVERNMENT OF FIJI
VP – Commercial Sales	Epironi Tulele Ph: (679) 322 9298 Mob: (679) 999 7741 epironi.tulele@total.com	Will provide management support and commitment to expand the business relationship between TOTAL (FIJI) and GOVERNMENT OF FIJI.

The Fiji Procurement Office looks forward to your cooperation and compliance to this contract.

Ministries and Departments seeking further clarification regarding the above may contact
Mrs. Lusiana Radinivuci or Mr. Sumendra Maharaj on Ph: 3221331 or email to
lusiana.radinivuci@economy.gov.fj and sumendra.maharaj@economy.gov.fj

Lusiana Radinivuci
for **Permanent Secretary Economy**