



# MINISTRY OF ECONOMY

P.O Box 2212, Government Buildings, Suva, Fiji; Tele: (679) 3307011, Fax: (679) 3308654 Website: [www.economy.gov.fj](http://www.economy.gov.fj) Email: [EconomyInformation@economy.gov.fj](mailto:EconomyInformation@economy.gov.fj)  
Ro Lalabalavu House, 370 Victoria Parade, Suva

26<sup>th</sup> October 2018

To: The Permanent Secretaries and Heads of Department

Re: **Tender No. CTN 154/2018 – Supply of Toilet Paper for Whole of Government**

The Government Tender Board in its Meeting No. 9/2018 held on 19/9/2018 approved the Supply of Toilet Paper for Whole of Government to **Asaleo Care (Fiji) Ltd** and **CJ Patel & Co. Ltd** for a period of **two (2) years** on rate basis "as and when required". The contract is effective from **18<sup>th</sup> October, 2018** and will expire on **17<sup>th</sup> October, 2020**. Detailed rates of individual items are attached as **Appendix 1**.

Ministries & Departments should engage the approved supplier on "as and when" required basis by issuing a purchase order. Officers are reminded of Section 35 and Section 33(2) of the Procurement Regulations 2010 where they are obliged to procure from the approved Government Contractors.

Ministries & Departments are required to plan their ordering and place orders in advance to allow the supplier to prepare collective orders and to ensure that payments of such purchase is made within 30 days of receipt of goods.

Officers who are involved in the procurement for their respective agencies are required to maintain a detailed record and monitor the performance of the supplier(s) during the contract period. Any complaints regarding the supplier(s) must be officially corresponded to the Head of Procurement, Fiji Procurement Office.

Kindly bring the contents of this letter to the attention of all officers involved in procurement and facilitation of payments for the above-mentioned contract.

The contact person and details of the company (s) are as follows:

Company	Contact Name	Phone Contact	Email
Asaleo Care (Fiji) Ltd	Mr. Bhupendra Kishore	3410011	<a href="mailto:Bhupendra.Kishore@asaleo.com.fj">Bhupendra.Kishore@asaleo.com.fj</a>
CJ Patel (Pacific) Ltd	Mr. Ronald Albert	3361855	<a href="mailto:ronaldp@cjpatel.com.fj">ronaldp@cjpatel.com.fj</a>

The Fiji Procurement Office looks forward to your cooperation and compliance to this contract.

Ministries and Departments seeking further clarification regarding the above may contact Ms. Petrina Underwood on Ph: 3221246 or email to [petrina.underwood@economy.gov.fj](mailto:petrina.underwood@economy.gov.fj)

  
**Petrina Underwood**  
for **Permanent Secretary Economy**

**CTN154/2014 - SUPPLY OF TOILET PAPER FOR WHOLE OF GOVERNMENT**

**Recommended List**

Item No.	Item Description	Product Name		Unit Price	Total Cost VIP		
					Central	Western	Northern
<b>1</b>	<b>Singly Ply</b>						
2	CJ Patel (Pacific) Ltd	Malumu Toilet Tissue unwrap 1 Ply 300shts x 50	Delivered Rate	\$0.33	\$16.47	\$16.47	\$16.47
			Collect Rate		\$16.47	\$16.47	\$16.47
<b>2</b>	<b>Double Ply</b>						
1	Asaleo Care (Fiji) Ltd	Item Code: 0301055 - Orchid, Toilet, Colour, 2Ply, Rlls, 160shts, 10, 10's	Delivered Rate	\$0.38	\$37.91	\$37.91	\$37.91
			Collect Rate		\$37.91	\$37.91	\$37.91
<b>3</b>	<b>Jumbo Coil</b>						
1	Asaleo Care option 1	Item Code: 2179142 - Tork, Un, Toilet, Jumbo, Rlls, 650m, 1Ply,1,6's	Delivered Rate	\$9.35	\$56.10	\$56.10	\$56.10
			Collect Rate		\$56.10	\$56.10	\$56.10
1	Asaleo Care option 2	Item Code: 2179144 - Tork, Toilet, Jumbo, 2Ply, 320m,1x6's	Delivered Rate	\$8.58	\$51.49	\$51.49	\$51.49
			Collect Rate		\$51.49	\$51.49	\$51.49