



# MINISTRY OF ECONOMY

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Ro Lalabalavu House, 370 Victoria Parade, Suva

27<sup>th</sup> March 2018

To: The Permanent Secretaries and Heads of Department

Re: **Tender No. CTN 318/2017 – Supply of Hardware Materials for Whole of Government**

The Government Tender Board in its Meeting No. 3/2018 held on 14/3/2018 approved the Supply of Hardware Materials for Whole of Government to various companies for a period of **three (3) years** on “as and when required” basis. The award is on option basis, hence Ministries & Departments must purchase from Option 1 supplier. In an event where option 1 supplier is unable to supply, Ministries & Departments must obtain written confirmation from the first option supplier of their inability to supply before engaging the second option supplier. The contract is effective from **20<sup>th</sup> March, 2018** and will expire on **19<sup>th</sup> March, 2021**. Detailed rates of individual items are attached as **Appendix 1**.

Ministries & Departments should engage the approved supplier on “as and when” required basis by issuing a purchase order. Officers are reminded of Section 35 of the Procurement Regulations 2010 where they are obliged to procure from the approved Government Contractors.

Ministries & Departments are required to plan their ordering and place orders in advance to allow the supplier to prepare collective orders and to ensure that payments of such purchase is made within 30 days of receipt of goods.

Officers who are involved in the procurement for their respective agencies are required to maintain a detailed record and monitor the performance of the supplier(s) during the contract period. Any complaints regarding the supplier(s) must be officially corresponded to the Head of Procurement, Fiji Procurement Office.

Kindly bring the contents of this letter to the attention of all officers involved in procurement and facilitation of payments for the above-mentioned contract.

The contact person and details of the company are as follows:

Company	Contact Name	Phone Contact	Email
Kasabias Limited	Mr. Umesh Prasaf Mr. Ritesh Prasad	3315622 9995670	<a href="mailto:umesh@kasabias.com.fj">umesh@kasabias.com.fj</a> <a href="mailto:Kasabias@kasabias.com.fj">Kasabias@kasabias.com.fj</a>
Carpenters Hardware	Mr. Mohammed Iqbal	3313155 9990884	<a href="mailto:m.iqbal.hw@carpenters.com.fj">m.iqbal.hw@carpenters.com.fj</a>
R C Manubhai & Co. Limited	Mr. Shonald Rishi Mr. Raikesh Lal	9999342 3384300 9997913	<a href="mailto:svvtender@rcmanubhai.com.fj">svvtender@rcmanubhai.com.fj</a> <a href="mailto:rakesh@rcmanubhai.com.fj">rakesh@rcmanubhai.com.fj</a>
Austec Electrical Pacific Limited	Mr. Imtiaz Mac Ali	3308499	<a href="mailto:mac@austecelectrical.com">mac@austecelectrical.com</a> <a href="mailto:fiji@austecelectrical.com">fiji@austecelectrical.com</a>
Airmech Services Limited	Mr. Shabneel Prasad Mr. Edwin Bilash Jagan	3680028 9432443 9213230	<a href="mailto:amslservicesltd@gmail.com">amslservicesltd@gmail.com</a> <a href="mailto:airmech.ref@gmail.com">airmech.ref@gmail.com</a>

The Fiji Procurement Office looks forward to your cooperation and compliance to this contract.

Ministries and Departments seeking further clarification regarding the above may contact Mrs. Lusiana Radinivuci or Mr. Sumendra Maharaj on Ph: 3221331 or email to [lusiana.radinivuci@economy.gov.fj](mailto:lusiana.radinivuci@economy.gov.fj) and [sumendra.maharaj@economy.gov.fj](mailto:sumendra.maharaj@economy.gov.fj)



**Lusiana Radinivuci**  
for **Permanent Secretary Economy**